



# Artisan and Information Vendor Application



City of Pico Rivera

Return to Priscilla Sanchez psanchez@pico-rivera.org

6767 Passons Blvd. Pico Rivera CA 90660

**Event Dates:** Select the dates you are interested in participating, check all that apply.

Friday, August 16

Friday, August 23

## Vendor Information

Vendor/ Business Name: \_\_\_\_\_

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Secondary Number: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

## Event Day Contact

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Secondary Number: \_\_\_\_\_

**Required Information:** Applicants must include or check mark N/A for non-applicable.

State Board of Equalization Seller Permit  
Number #: \_\_\_\_\_

Automobile Insurance \*Required by all Vendors  
 License Plate # \_\_\_\_\_

Liability Insurance Certificate \*Required by all Food Vendors  
 City of Pico Rivera, it's officials, employees, and agents as additionally insured in the amount of \$1,000,000. Endorsements are required. Address: City of Pico Rivera, 6767 Passons Blvd., Pico Rivera, CA 90660

**Vendor Category:** Select one Category (Vendors are responsible for their own set up, i.e. canopy, tables chairs, etc..)

### Artisans/ Crafter Vendor

Single Item Booth  
Space 10' x 10'  
\$50/per day

### Informational Vendor

Single Item Booth  
Space 10' x 10'  
\$200/per day

I agree that my acceptance as a vendor in any of the City of Pico Rivera's events is a determination that is made at the sole discretion of the City of Pico Rivera. If I am accepted as a vendor, I agree to indemnify and hold the location, their agents, employees, representatives, and City of Pico Rivera from any liability that may be incurred by virtue of participation in the City of Pico Rivera's event. I grant the City of Pico Rivera permission for the uncompensated use of my name and picture in print, telecast, broadcast media accounts, or social media accounts of the City of Pico Rivera. Violation of any of the policies, rules or regulations may result in forfeiture of fees and/or removal from current and future events. By signing below certifies that I have read/ understand and received a copy of polices, rules, and regulations.

Applicant Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_



# Vendor Application



6767 Passons Blvd. Pico Rivera CA 90660

1. Agreement / Contract:

Vendors shall abide and observe all laws, rules and regulations set forth by the City of Pico Rivera. Exhibitors are responsible for bringing their own supplies, ex. canopy, table, chairs, extension cords, water, ice, etc.

2. Application Status:

I agree and understand that by submitting this application, This application does not guarantee me a exhibitor booth. A city representative will make contact and inform me on the status of my application.

3. California Seller's Permit:

All exhibitors selling merchandise are required to provide their State of California Seller's Permit Number. For more information or to obtain a seller's permit number contact the Board of Equalization agency at (800) 400-7115 or log onto [www.boe.ca.gov](http://www.boe.ca.gov)

4. Vendor Guidelines:

I personally have received, read, and understand the Vendor Guidelines. I will follow the guidelines that the City of Pico Rivera have put in place.

5. Hold Harmless Agreement:

I agree to waive and release the City of Pico Rivera and its officers, agents, and employees from and against any and all claims, cost liabilities, expenses or judgments, including attorney fees and court cost arising from my (or my organization) participation in the City's recreation program or any illness or injury resulting there from, and hereby agree to indemnify and hold harmless the City of Pico Rivera from and against any and all such claims, whether caused by negligence or otherwise, except for illness and injury resulting directly from willful misconduct on part of the City or its employees. I understand and agree that by signing this waiver, I am freeing the City of Pico Rivera and its employees, officers, or agents from any liability resulting from my (or my organization) participation in this event or activity. I hereby represent that I understand and am familiar with the nature of the activities in which I (or my organization) will participate in this recreation program. I personally read and understand this release.

6. Photo/ Video Release:

I give my permission to the City of Pico Rivera to photograph/ video tape me or my groups participating in the programs for the use in the City of Pico Rivera publicity. I personally read and understand this release.

I personally have read, and understand the Agreement Terms and Conditions. I/My Business/Organization will abide by the agreement terms and conditions that the City of Pico Rivera have put in place.

Applicant Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Office Use Only**

Approved by:	Declined by:	Reason:		
Total Fee: \$	Paid:	LA County Fee: \$	Date Received:	Date Processed:



**Vendor Itemized List:** Please print legibly and list all proposed sale items, services and pricing.

**Sale Items/ Brief Description:**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_

*\*Items not listed on here will not be allowed to be sold or displayed.*

*\*Add additional sheets using same format if needed.*

*\*All Items must be pre-approved by the Event Coordinator.*

I understand all items on this list need to be approved by the Recreation Coordinator prior to event. Items that I do not list will not be allowed to be sold or displayed during event. If an additional list is needed, I will attach additional list, using the same format to the application.

Applicant Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

**For question and additional information contact City of Pico Rivera, Parks & Recreation office at (562) 801 – 4430.**